

July 1, 2012

## Provider Inquiry in ProviderOne

Effective July 1<sup>st</sup> 2012 the Medicaid Program of the Health Care Authority (the Agency) is implementing the Federal Requirement for Ordering, Prescribing, and Referring Providers in accordance with [42 CFR 455.410](#). This will require all claims that were ordered, prescribed or referred to contain the National Provider Identifier (NPI) of the physician or healthcare provider requesting the services. The Ordering, Prescribing, or Referring provider must be contracted with Washington State's Medicaid Program.

To help make this process easier, ProviderOne has a **Provider Inquiry** lookup list page where you can search for providers who are contracted with the Medicaid Program.

To access this link log into ProviderOne and:

Choose an appropriate profile:

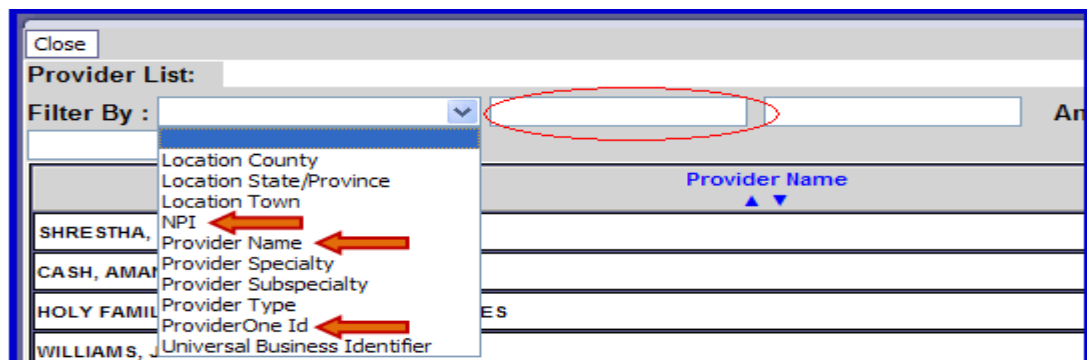
- ✓ EXT Provider Claims Submitter
- ✓ EXT Provider File View Only
- ✓ EXT Provider Managed Care Only
- ✓ EXT Provider Eligibility Checker-Claims Submitter
- ✓ EXT Provider Super User



At the Provider Portal click on the **Provider Inquiry** hyperlink.

## Search Options

The system returns the Provider List page. To search for a provider use the **Filter By** drop-down list. After choosing the NPI, Provider Name (Last name, First name separated by a comma) or the ProviderOne ID enter the information in the blank field to the right and click the **Go** button. If the system returns the provider's Name, NPI number, and phone number that confirms the provider is enrolled as an active Medicaid Provider. If the provider is not loaded in ProviderOne as a Medicaid provider, the system will return the **"No Records Found"** message.



## Things to Remember

- The Provider Inquiry search will not return any information for:
  - ✓ Clinics or Group providers
  - ✓ Hospitals
  - ✓ Pharmacies; or
  - ✓ Tribal providers
- Use the NPI of the Ordering, Prescribing or Referring Physician or healthcare provider in the appropriate field on your claims:
  - ✓ For 837P and 837I HIPAA transactions, in the appropriate loop (see the HIPAA companion guides for details at web page <http://hrsa.dshs.wa.gov/dshshipaa/>).
  - ✓ For a Direct Data Entry (DDE) Professional claim, in the “Referring Provider Information” and for an Institutional claim in the “Attending Physician Information” field.
  - ✓ For CMS-1500 paper claims, in field 17b.
  - ✓ For UB-04 paper claims, enter the NPI in form locator 76.
  - ✓ The taxonomy code for an Ordering, Prescribing or Referring Physician or healthcare provider is NOT required on the claim.
- The ProviderOne URL: <https://www.waproviderone.org>
- This publication will be posted on web page: <http://hrsa.dshs.wa.gov/provider/factsheets.shtml>
- Other provider ProviderOne training information and presentations can be found at web page: <http://hrsa.dshs.wa.gov/provider/training.shtml>
- Basic information about Medicaid can be found in the ProviderOne Billing and Resource Guide at [http://hrsa.dshs.wa.gov/Download/ProviderOne\\_Billing\\_and\\_Resource\\_Guide.html](http://hrsa.dshs.wa.gov/Download/ProviderOne_Billing_and_Resource_Guide.html)